

**Office of the County Administrator**  
Historic Courthouse  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, New York 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

**Ryan Piche**  
*County Administrator*

**Dylan Soper**  
*Deputy County Administrator*



November 6, 2025

To: Honorable Members of the Board of Legislators

This shall serve as notice that the Annual Session of the Jefferson County Board of Legislators will be convened on ***Wednesday, November 12, 2025 at 6:00 p.m.*** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

The official picture of the Board for the 2024-2025 term is scheduled to be taken at 5:30 p.m. Please make sure to arrive before that time so everyone can be in place and the picture taken well before the start of the meeting.

If you need additional information relative to any of the Annual Session agenda items, please feel free to give me a call. The agenda is as follows:

**ROLL CALL OF MEMBERS**

**PUBLIC HEARING - 2026 Tentative Budget**

**PRIVILEGE OF THE FLOOR**

**READING OF MINUTES OF LAST SESSION, IF REQUESTED**

**PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS**

**REPORTS OF STANDING COMMITTEES**

Report of the Finance & Rules Committee on Financial Resolutions  
Report of the Finance & Rules Committee on the 2026 Tentative Budget

**REPORTS OF COUNTY OFFICERS AND OTHERS**

Report of the County Treasurer on Investments and Cash in Banks  
Report of the County Administrator on Budget Transfers

**LOCAL LAWS, RESOLUTIONS AND MOTIONS**

1. Resolution No. 287                      Revising and Adopting the 2026 Tentative County Budget  
    (Roll Call Vote)
2. Resolution No. 288                      Appropriation for the Conduct of County Government for  
    (Roll Call Vote)                          Fiscal Year 2026

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| 3. Resolution No. 289<br>(Roll Call Vote) | Adopting the Capital Plan for 2026-2031   |
| 4. Resolution No. 290                     | Certification of Taxes to City of Watertown   |
| 5. Resolution No. 291<br>(Roll Call Vote) | Levying Tax Map Maintenance Charges for 2026  |
| 6. Resolution No. 292                     | Amending the 2025 County Budget in Relation to County Attorney Legal Fees   |
| 7. Resolution No. 293                     | Approving Mortgage Tax Report   |
| 8. Resolution No. 294                     | Authorizing a Software Agreement with Tyler Technologies, Inc. for the Jefferson County Clerk's Office for a Document Management System   |
| 9. Resolution No. 295                     | Amending the 2025 County Budget Relative to Board of Elections Postage, Printing and Office Expenses  |
| 10. Resolution No. 296                    | Amending the 2025 County Budget in Relation to the Employment & Training Program  |
| 11. Local Law Intro No 7 of 2025          | Approving the Management Compensation Plan for 2026   |
| 12. Resolution No. 297                    | Setting Time and Place for Public Hearing on Local Law Intro. No. 7 of 2025   |
| 13. Resolution No. 298                    | Authorizing FY2022 Cybersecurity Grant Agreement  |
| 14. Resolution No. 299                    | Authorizing an Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services in Relation to Cyber Information Sharing and Collaboration |
| 15. Resolution No. 300                    | Authorizing Use of Jefferson Community College Rental Income Funds to Match State Aid in Relation to Facilities Master Plan Project for Campus Revitalization and Deferred Maintenance  |
| 16. Resolution No. 301                    | Amending the 2025 Budget in Relation to Community College Chargebacks   |
| 17. Resolution No. 302                    | Amending 2025 County Budget for the Treasurer's Office in Relation to Auditing Fees   |
| 18. Local Law Intro No. 8 of 2025         | A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or  |

Crossbow During Hunting Season with the  
Supervision of an Adult Licensed Hunter

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| 19. Resolution No. 303                     | Setting Time and Place for Public Hearing on Local Law Intro. No. 8 of 2025   |
| 20. Resolution No. 304                     | Termination of Drainage Easements in Town of Henderson  |
| 21. Resolution No. 305                     | Reappointing Representative to Cornell Cooperative Extension Association of Jefferson County  |
| 22. Resolution No. 306                     | Appointing Members to the Regional Fish and Wildlife Management Board   |
| 23. Resolution No. 307                     | Reappointing Member to Jefferson County Industrial Development Agency   |
| 24. Resolution No. 308                     | Appointment to Jury Board   |
| 25. Resolution No. 309                     | Reappointing Members to Soil & Water Conservation District Board of Directors   |
| 26. Resolution No. 310                     | Approving Appointment/Reappointments to the Sports Fishery Advisory Board   |
| 27. Resolution No. 311                     | Approving Appointment to the Thousand Islands Bridge Authority  |
| 28. Resolution No. 312                     | Approving Appointment/Reappointments to the Thousand Islands Regional Tourism Development Corporation   |
| 29. Resolution No. 313                     | Reappointing Members to the Watertown-Jefferson County Area Transportation Council  |
| 30. Resolution No. 314                     | Authorizing a Lease with Air Methods Corporation for the Use of the Watertown International Airport Air Ambulance Facility  |
| 31. Resolution No. 315                     | Authorizing an Agreement with Charter Communications Operating, LLC for a Right of Entry to Certain Owned and Obligated Property at Watertown International Airport   |
| 32. Resolution No. 316                     | Authorizing an Agreement with McFarland Johnson Inc. to Update the Stormwater Pollution Prevention Plan and the Spill Prevention, Control, and Countermeasures Plan for the Watertown International Airport and Amending the 2025 County Budget in Relation Thereto |
| 33. Resolution No. 317<br>(Roll Call Vote) | Authorizing an Agreement with Titan Roofing, Inc. for Roof Replacement Project at The Workplace   |

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| 34. Resolution No. 318                     | Approving Reappointments to the Jefferson County Fire Advisory Board  |
| 35. Resolution No. 319<br>(Roll Call Vote) | Authorizing an Agreement with Barton & Loguidice, D.P.C. for Professional Engineering Services Related to County Route 123 and Amending the 2025 County Budget and Capital Plan in Relation Thereto |
| 36. Resolution No. 320                     | Authorizing the Chairman of the Board to Execute the Municipal Separate Storm Sewer System Operator Certification Form  |
| 37. Resolution No. 321                     | Approving Reappointments to the North Country HOME Consortium (NCHC) Administrative Board   |
| 38. Resolution No. 322                     | Approving Appointments and Reappointment to the Jefferson County Planning Board   |
| 39. Resolution No. 323<br>(Roll Call Vote) | Amending the 2025 County Budget in Relation to Recycling and Waste Management Accounts  |
| 40. Resolution No. 324                     | Amending the 2025 County Budget in Relation to Sheriff's Office Accident Reconstruction/Crash Data Management System  |
| 41. Resolution No. 325                     | Appointing and Reappointing Members to the Office for the Aging Advisory Council  |
| 42. Resolution No. 326<br>(Roll Call Vote) | Amending the 2025 County Budget to Allocate Additional State Aid for Community Services Programs  |
| 43. Resolution No. 327                     | Appointing/Reappointing Members to the Community Services Board   |
| 44. Resolution No. 328                     | Authorizing an Agreement with River Hospital for Participation with Low Income Drug Discount Benefits Through Section 340B of the Public Health Services Act  |
| 45. Resolution No. 329                     | Authorizing Agreements for Use of Facilities for Professional Services to the Medical Examiner's Office   |
| 46. Resolution No. 330                     | Authorizing Agreements for Provision of Autopsy Services for the Medical Examiner's Office  |
| 47. Resolution No. 331                     | Authorizing an Agreement with NMS Labs for Toxicology Testing Services  |
| 48. Resolution No. 332                     | Authorizing an Agreement with Carthage Area Hospital for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center   |

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| 49. Resolution No. 333                     | Authorizing an Agreement with the Center for Disease Detection for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center  |
| 50. Resolution No. 334                     | Authorizing an Agreement with Duflo Spray - Chemical, Inc. Relative to Aerial Spraying to Mitigate Eastern Equine Encephalitis   |
| 51. Resolution No. 335                     | Accepting Funding and Authorizing an Agreement in Connection With Public Health Emergency Preparedness Program   |
| 52. Resolution No. 336                     | Authorizing an Agreement with Samaritan Medical Center for the Provision of X-Ray Services In Connection with the Medical Examiner Program   |
| 53. Resolution No. 337<br>(Roll Call Vote) | Authorizing an Agreement with BCA Architects & Engineers for Professional Design Services for Office Renovations and Security Upgrades to the Human Services Building and Amending the 2025 County Budget and Capital Plan in Relation Thereto |
| 54. Resolution No. 338                     | Reappointing/Appointing Members to the Emergency Medical Services (EMS) Advisory Board   |
| 55. Resolution No. 339                     | Reappointing/Appointing Members to Jefferson County Public Health Service Health Services Advisory Board   |
| 56. Resolution No. 340                     | Reappointing Members to Jefferson County Public Health Service Professional Advisory Committee   |
| 57. Resolution No. 341                     | Reappointing Members to Community Action Planning Council  |

Sincerely,



Ryan Piche  
Clerk of the Board

RP:jdj

Encs.

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 287**

Revising and Adopting 2026 Tentative Budget

By Legislator: Steel E. Potter

Whereas, Pursuant to Section 357 of the County Law, the Finance & Rules Committee of this Board has reviewed the Budget Officer's 2026 Tentative Budget and has proposed that certain changes, alterations and revisions be made to said budget.

Now, Therefore, Be It Resolved, That the 2026 Budget Officer's Tentative Budget be changed, altered and revised as shown on the attached Schedule A, said schedule to be considered a part of this resolution as if fully set forth herein, and be it further

Resolved, That said Tentative Budget, with such changes, alterations and revisions as are heretofore set forth be and is hereby adopted as the Budget of the County of Jefferson for County fiscal year 2026.

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 287 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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## Schedule A

RECOMMENDED CHANGES - 2026 TENTATIVE BUDGET			BUDGET OFFICER'S RECOMMEND	FINANCE & RULES RECOMMEND	INCREASE (DECREASE)	TAX LEVY IMPACT	FUND BALANCE IMPACT
01 General Fund							
<u>Expenditure</u>							
01199000	04963	Contingent Account	1,636,000	1,595,000	(41,000)	0	(41,000)
01642000	04665	Zoo	59,000	100,000	41,000	0	41,000
TOTAL CHANGE IN GENERAL FUND FUND BALANCE						0	0
NON-GENERAL FUND CHANGES							
50 Occupancy Tax Fund							
<u>Revenue</u>							
50902300	91113	Tax on Room Occupancy	719,600	744,600	25,000	0	(25,000)
<u>Expenditure</u>							
50641000	04665	Zoo	25,000	50,000	25,000	0	25,000
TOTAL CHANGE IN OCCUPANCY FUND BALANCE						0	0

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 288**

Appropriation for the Conduct of County Government  
for Fiscal Year 2026

By Legislator: Daniel R. McBride

Whereas, Pursuant to Sections 354 and 355 of the County Law the Budget Officer has prepared and submitted to the Board of Legislators the 2026 Budget Officer's Tentative Budget, and

Whereas, Said Tentative Budget has been reviewed by the Finance & Rules Committee of the Board in accordance with Section 357 of the County Law, and

Whereas, Said Tentative Budget has been adopted by this Board by Resolution No. 287.

Now, Therefore, Be It Resolved, That the numbers in the 2026 Budget Officer's Tentative Budget in the column entitled "Budget Officer's Recommendations," be inserted in the column entitled "Adopted," and be it further

Resolved, That, pursuant to Section 360 of the County Law, the several amounts specified in such budget in the column entitled "Adopted" be and are hereby appropriated for the objects and purposes specified, effective January 1, 2026.

Seconded by Legislator: Steel E. Potter

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 288 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 289**

Adopting Capital Plan for 2026 – 2031

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to Resolution No. 357 of 1992 and Section 99-g of the General Municipal Law, the Budget Officer has prepared and submitted with the 2026 Budget Officer's Tentative Budget a Six Year Capital Plan for the years 2026-2031.

Now, Therefore, Be It Resolved, That said Capital Plan be and is hereby adopted.

Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 289 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 290**

Certification of Taxes to the City of Watertown

By Legislator: Frances A. Calarco

Resolved, That the Clerk of the Board be and is hereby authorized and directed to certify to the Clerk and the Assessor of the City of Watertown, the apportioned share of the 2026 County Tax to be levied on real property within the City as follows:

County Tax ..... \$8,565,313.51

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
                              ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 290 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 291**

Levying Tax Map Maintenance Charges for 2026

By Legislator: Steel E. Potter

Resolved, That, Pursuant to Section 503 of the Real Property Tax Law, the twenty-two Towns of the County be and are hereby charged \$362,709.32 for 2026 Tax Map Maintenance, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby authorized and directed to apportion said sum among the twenty-two Towns in the County of Jefferson in accordance with Resolution No. 248 of 1987, and that the amount apportioned to each Town be and is hereby levied and assessed against the taxable property of the respective Town.

Seconded by Legislator: Daniel R. McBride

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 291 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 292**

Amending the 2025 County Budget in Relation to County Attorney Legal Fees

By Legislator: Philip N. Reed, Sr.

Whereas, The County Attorney has requested additional funds to supplement the account for legal fees utilized for retention of outside counsel to handle legal matters subject to litigation, and

Whereas, Pending litigation matters to date has exhausted the annual budget appropriation for such fees.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Expenditure

01142000 04411      Legal Fees      \$75,000

**Decrease:**

01199000 04963      Contingent Account      \$75,000

Seconded by Legislator: Steel E. Potter

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State of New York      )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 292 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 293**

Approving Mortgage Tax Report

By Legislator: Robert W. Cantwell, III

Whereas, The Board of Legislators is in receipt of the semi-annual Mortgage Tax Report showing the amount to be credited to each tax district in the County of the money collected during the preceding six months ended September 30, 2025.

Now, Therefore, Be It Resolved, That, pursuant to Section 261 of the Tax Law, the Board of Legislators issue Tax Warrants for the payment to the respective tax districts of the amounts so credited and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

Seconded by Legislator: Daniel R. McBride

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 293 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 294**

Authorizing a Software Agreement with Tyler Technologies, Inc. for the Jefferson County Clerk's Office for a Document Management System

By Legislator: Steel E. Potter

Whereas, The Jefferson County Clerk's Office seeks to acquire and implement an advanced document management system to enhance operational efficiency, streamline record-keeping, and improve public access to documents, and

Whereas, The Jefferson County Clerk has recommended Tyler Technologies document management system, as it represents a best-value solution for the county's needs, and

Whereas, Funds for this software agreement have been or will be included in the appropriate 2026 budget line item for the Jefferson County Clerk's Office.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby authorizes the County to enter into a software and services agreement with Tyler Technologies, Inc. for a document management system for the Jefferson County Clerk's Office, for a term of five years from the effective date, at a first year cost of \$167,342, and \$90,313 thereafter, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all necessary documents to effectuate this purchase, upon review and approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 294 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 295**

Amending the 2025 County Budget Relative to Board of Elections Postage, Printing and Office Expenses

By Legislator: Robert D. Ferris

Whereas, Jefferson County Board of Elections is required by New York State to comply with mandates related to informational materials, ballots and election mail, and

Whereas, It has been determined that additional funds are required in the Postage, Printing and Office Expenses accounts to support program needs, and

Whereas, This need is due to increased postage rates, higher printing costs associated with election mailings, ballots, and informational materials, and an increased demand for office supplies needed to adequately support staff and poll inspectors during the election cycle, and

Whereas, Available funds have been identified in the Equipment account in the amount of \$12,095 and in the Trackable Durable Expendables account in the amount of \$10,000, and

Whereas, A budget modification is necessary to realign funds to ensure sufficient budget is available for these expenditures.

Now, Therefore, Be It Resolved, that the 2025 County Budget is hereby amended as follows:

**Decrease**

Expenditure

01145000 02100	Equipment	\$ 12,095
01145000 04111	Trackable Durable Expendables	10,000

**Increase:**

Expenditure

01145000 04116	Postage	\$ 16,095
01145000 04117	Printing	3,000
01145000 04110	Office Expenses	3,000

Seconded by Legislator: Steel E. Potter

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 295 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 296**

Amending the 2025 County Budget in Relation to the Employment & Training Department

By Legislator: Robert D. Ferris

Whereas, A shift in program utilization occurred in the Employment and Training Department during the year, with fewer On the Job Training contracts being executed, which in turn allowed for more participants to be funded through the Clients Training line, and

Whereas, A surplus exists in the Personal Services account as a result of salary savings from a retirement and positions remaining vacant for portions of the year, and

Whereas, Additional savings were realized in the Temporary account due to an unfilled temporary position and reduced hours worked by Summer Youth Counselors, and

Whereas, It is necessary to transfer these collective unspent funds from the Personal Services, Temporary, and On the Job Training lines to the Clients Training line to ensure all client-related training expenses are funded through year-end.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

**Increase:**

25634000 046132	Clients Training	\$ 190,000
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**Decrease:**

25634000 01100	Personal Services	\$ 86,000
25634000 01110	Temporary	44,000
25634000 04611	Training on the Job	60,000

Seconded by Legislator: Steel E. Potter

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 296 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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COUNTY OF JEFFERSON

Local Law Intro No. 7 of 2025

A LOCAL LAW APPROVING MANAGEMENT COMPENSATION PLAN FOR 2026

By Legislator: Philip N. Reed, Sr.

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2026 County Budget provides funding for compensation increases for management, management confidential and attorney employees effective January 4, 2026, and

Whereas, The Board of Legislators desires to amend the compensation plan to provide for an adjustment of 4% to the general management schedule, management/confidential schedule, attorney schedule, part-time security personnel rates, and to adjust increments in accordance with such schedules.

- Section 1. The Board of Legislators adopts the Jefferson County Administrative, Management Confidential and Attorney Salary Schedules set forth in Exhibit “A” as the Management, Management Confidential and Attorney Compensation Plan for Jefferson County. Said schedules to be effective January 4, 2026.
- Section 2: The rates for Board of Elections Commissioners are increased 10%. The rate for the County Administrator is increased 7%. All other titles within the flat professional schedule and part-time security personnel rates are increased by 4%. Said rates are to be effective January 4, 2026.
- Section 3: Upon its effective date, and otherwise applicable to the first payroll period commencing January 4, 2026, the Jefferson County Administrative, Management Confidential and Attorney Salary Schedules shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.
- Section 4: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.
- Section 5: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superceded by this local law.

Section 6: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 7: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Robert W. Cantwell, III

# EXHIBIT A

	2026 ADMINISTRATIVE SCHEDULE					
GRADE	LONG	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	5045	126114	129897	133794	137807	141942
2	4736	118403	121955	125613	129381	133264
3	4426	110657	113977	117396	120918	124545
4	4137	103418	106520	109716	113007	116398
5	3830	95757	98629	101588	104635	107775
6	3466	86658	89258	91936	94693	97534
7	3137	78423	80776	83199	85695	88266
8	2905	72615	74793	77036	79348	81728
9	2689	67236	69252	71330	73471	75674
10	2490	62255	64123	66046	68027	70068
11	2316	57911	59649	61439	63281	65180
12	2155	53872	55487	57152	58867	60633

	2026 MANAGEMENT CONFIDENTIAL							
	SALARY SCHEDULE							
GRADE	LONG	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MC1		49158	50742	52689	54527	56566	58604	60770
	1.08	27.01	27.88	28.95	29.96	31.08	32.20	33.39
MC2		44008	45263	46701	48157	49795	51561	53290
	.97	24.18	24.87	25.66	26.46	27.36	28.33	29.28
MC3		42151	43352	44535	45882	47211	48649	50359
	.93	23.16	23.82	24.47	25.21	25.94	26.73	27.67
MC4		40349	41423	42552	43662	44881	46082	47684
	.89	22.17	22.76	23.38	23.99	24.66	25.32	26.20
40 HR WRK WK		46114	47341	48630	49899	51293	52666	54496
MC5		38711	39640	40695	41696	42734	43953	45081
	.85	21.27	21.78	22.36	22.91	23.48	24.15	24.77
40 HR WRK WK		44242	45302	46509	47653	48838	50232	51522

2026 ATTORNEY SCHEDULE						
GRADE	LONG	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	5669	141714	145497	149394	153407	157542
2	5050	126257	129577	132996	136518	140145
3	4761	119018	122120	125316	128607	131998
4	4454	111357	114229	117188	120235	123375
5	4090	102258	104858	107536	110293	113134

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 297**

Setting Time and Place for Public Hearing on Local Law Intro. No. 7 of 2025

By Legislator: Robert D. Ferris

Resolved, That the Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Approving the Management Compensation Plan for 2026" on December 9, 2025 at 3:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Daniel R. McBride

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 297 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 298**

Authorizing FY2022 Cybersecurity Grant Agreement

By Legislator: Steel E. Potter

Whereas, The Jefferson County Information Technology Department has been awarded a \$50,000 FY2022 Cybersecurity Grant from the New York State Division of Homeland Security and Emergency Services (NYSDHSES), and

Whereas, The purpose of said grant is to be used for increasing Jefferson County cybersecurity posture, and

Whereas, Said grant requires an agreement with the NYSDHSES, which now processes grants through an electronic format.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funding and the Chairman of the Board is authorized to execute said agreement with NYSDHSES, for the term of August 1, 2025 through August 31, 2026, subject to approval by the County Attorney as to form and content, and be it further

Seconded by Legislator: Robert D. Ferris

---

State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 298 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 299**

Authorizing an Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services in Relation to Cyber Information Sharing and Collaboration

By Legislator: Steel E. Potter

Whereas, New York State Office of Information Technology Services (ITS) and the New York State Division of Homeland Security and Emergency Services (DHSES) has offered shared services, at no cost to Jefferson County, for the purpose of increasing the county's cybersecurity posture, and

Whereas, Jefferson County benefits from sharing existing resources instead of having to purchase and maintain its own Attack Surface Management (ASM) service, and

Whereas, ASM software assists in identifying and assessing vulnerabilities of external-facing network services, including but not limited to, publicly accessible servers, IP addresses and domains, cloud services, network devices, certificates, third-party services, and

Whereas, Said service requires an agreement with the DHSES & ITS.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with DHSES and ITS, including any documents as necessary to carry out the intent of the Resolution, for a period of three (3) years beginning on the effective date of the Agreement, with the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with DHSES and ITS relative to the Cyber Information Sharing and Collaboration, per Purchasing Policy 4.01 – Policy, Control and Quotations.

Seconded by Legislator: Robert D. Ferris

---

State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 299 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 300**

Authorizing Use of Jefferson Community College Rental Income Funds to Match State Aid in Relation to Facilities Master Plan Project for Campus Revitalization and Deferred Maintenance

By Legislator: Robert W. Cantwell, III

Whereas, New York State Education Law allows for a community college to use income from real property towards the local sponsor's share of capital costs, subject to prior consent of the State University of New York (SUNY) Board of Trustees, and

Whereas, By Jefferson Community College Resolution 181 of November, 2022, the Jefferson Community College (JCC) Board of Trustees authorized rental income to be set aside in a capital reserve to provide the local match for capital projects related to the ongoing revitalization and maintenance of the College, and

Whereas, The SUNY Board of Trustees passed a Resolution in December, 2022 authorizing JCC to transfer facilities use revenue for direct capital project costs related to the local sponsor's share of capital costs for JCC's 2021-2026 Facilities Master Plan initiatives, and

Whereas, The revitalization of campus and deferred maintenance, as included in the Facilities Master Plan, will be most reasonable to accomplish next construction season as planned, and

Whereas, In addition to Master Plan deferred maintenance, funds will support lighting and top coating for the tennis courts, and

Whereas, The revitalization project is anticipated to cost \$1,549,499.02, with the anticipation of the State providing \$774,749.52 in early 2026.

Now, Therefore, Be It Resolved, That this Board of Legislators authorizes the use of \$774,749.51 of JCC's said capital reserve as local match to state funding of \$774,749.51.

Seconded by Legislator: Philip N. Reed, Sr.

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 300 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 301**

Amending the 2025 Budget in Relation to Community College Chargebacks

By Legislator: Robert D. Ferris

Whereas, Jefferson County is billed chargebacks for residents who attend Community Colleges throughout the state for students from outside the college's sponsored area, and

Whereas, Costs for Jefferson County residents attending out of County community colleges have increased from prior years and exceeded budget.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase**

Expenditure		
01249000 04614	Tuition Chargebacks	\$100,000
01249000 04615	Capital Chargebacks	15,000

**Decrease:**

Expenditure		
01199000 04963	Contingent Account	\$115,000

Seconded by Legislator: Steel E. Potter

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 301 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 302**

Amending 2025 County Budget for the Treasurer's Office in Relation to Auditing Fees

By Legislator: Frances A. Calarco

Whereas, Since the 2025 budget process, a review has been conducted to ensure uniformity in general ledger coding with best practices and the adopted Chart of Budgetary Accounts, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts, and

Whereas, Transfers are needed to cover expenses and to meet current contracted costs related to outside auditing for 2025, and

Whereas, Funds are available within the Treasurer's budget to pay for associated expenses.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Decrease:**

Expenditure		
01132500 04416	Professional Fees External	\$6,380

**Increase:**

Expenditure		
01132500 04409	Accounting & Audit Fees	\$6,380

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 302 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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## **COUNTY OF JEFFERSON**

### **Local Law Intro. No. 8 of the Year 2025**

#### **A LOCAL LAW AUTHORIZING 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE SUPERVISION OF AN ADULT LICENSED HUNTER**

By Legislator:  Daniel R. McBride

Be it Enacted, by the Jefferson County Board of Legislators as follows:

##### **Section 1. Legislative Intent**

The intent of this Local Law is to authorize Jefferson County to permit 12 and 13 year old individuals to participate in the new hunting opportunities provided by Environment Conservation Law § 11-0935. The enacted 2021-2022 New York State Budget included a pilot program, allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023 if a county authorized such action within their municipality by local law. This pilot program was then extended through 2025 as part of the 2023-2024 New York State Budget. Jefferson County participated in this pilot program by way of Local Law No. 1 of 2021 and Local Law No. 3 of 2024. The 2025-2026 New York State Budget has further extended said pilot program through December 31, 2028. Jefferson County is passing this local law as hunting is a valued tradition for many families, and this new opportunity allows experienced, adult hunters to introduce the values of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer population control practices.

##### **Section 2. Pilot Program Authorization**

Pursuant to Environmental Conservation Law § 11-0935, Jefferson County elects to participate in the deer hunting pilot program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns and muzzle-loading firearms or crossbows, through December 31, 2028 and in each and every subsequent year such pilot program is extended under Environmental Conservation Law § 11-0935 or other applicable State law.

##### **Section 3. State Requirements**

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer subject to the following requirements:

- Twelve (12) and thirteen (13) year old licensed hunters shall be accompanied by a parent or legal guardian, or person designated in writing by such parent or legal guardian on a form prescribed by the NYS Department of Environmental Conservation, who is twenty one years of age or older; and
- Such parent, guardian or person has had at least three years experience in deer hunting; and
- Such parent, guardian or person holds a hunting license; and
- Such parent, guardian or person maintains physical control over the minor at all times while hunting. For purposes of this paragraph “physical control” shall mean that the physical proximity of such minor to the parent, guardian, or person is such that the parent, guardian or person is reasonably able to issue verbal directions and instructions, maintain constant visual contact, and otherwise provide guidance and supervision to the minor; and
- Such parent, guardian, or person and the minor remain at ground level at all times while hunting; and
- Such parent, guardian or person and the minor shall each display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior consisting of solid fluorescent orange or pink material and visible from all directions.

#### **Section 4. Local Law Filing Requirements**

A copy of this local law shall be sent to the New York State Department of Environmental Conservation as well as the NYS Department of State.

#### **Section 5. Severability Clause**

If any part of this local law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this law. The County hereby declares that it would have passed this local law and each section or subsection thereof, irrespective of the fact that any one or more of these sections, subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

#### **Section 6. Effective Date**

This local law shall take effect immediately upon filing with the Office of the Secretary of State

of the State of New York in accordance with Section 27 of the Municipal Home Rule.

Seconded by Legislator: Robert W. Cantwell, III

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 303**

Setting Time and Place for Public Hearing on Local Law Intro. No. 8 of 2025

By Legislator: Philip N. Reed, Sr.

Resolved, That the Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter" on December 9, 2025 at 3:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Robert D. Ferris

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 303 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 304**

Termination of Drainage Easements in Town of Henderson

By Legislator: Steel E. Potter

Whereas, Certain property owners in the Town of Henderson executed permanent drainage easements dated March 5, 2025, so as to permit the Jefferson County Highway Department to construct and maintain a permanent drainage system from County Route 123 to Lake Ontario, and

Whereas, The incumbent Jefferson County Highway Department Superintendent has determined that it is not in the interests of the County to move forward with the said drainage system project, and

Whereas, It is now necessary for the County to terminate the permanent drainage easements described above and so as to release the affected property owners of any obligations thereunder.

Now, Therefore, Be It Resolved, That the County authorizes the termination of the subject drainage easements, and the Chairman of the Board is authorized to execute all documents necessary to terminate the subject drainage easements, subject to approval as to form and content by the County Attorney.

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 304 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 305**

Reappointing Representative to Cornell Cooperative Extension  
Association of Jefferson County

By Legislator: Frances A. Calarco

Resolved, That Robert D. Ferris be and is hereby reappointed to represent the Board of Legislators on the Board of Directors of the Cornell Cooperative Extension Association of Jefferson County for a term to expire December 31, 2026.

Seconded by Legislator: Steel E. Potter

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 305 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 306**

Appointing Members to the Regional Fish and Wildlife Management Board

By Legislator: Daniel R. McBride

Pursuant to Section 11-0501 of the Environmental Conservation Law, this Board hereby approves the following appointments by the Chairman of the Board of Legislators to the Regional Fish and Wildlife Management Board:

<u>Name</u>	<u>Term to Expire</u>
Gerald Entrott, Sportsman Representative	12/31/27
Corey Grant, Legislative Representative	12/31/26

Seconded by Legislator: Philip N. Reed, Sr.

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 306 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 307**

Reappointing Member to Jefferson County Industrial Development Agency

By Legislator: Robert W. Cantwell

Whereas, The 1972 Legislature of the State of New York created the Jefferson County Industrial Development Agency.

Now, Therefore, Be It Resolved, That, Pursuant to Article 18a of the General Municipal Law, the Jefferson County Board of Legislators hereby reappoints William W. Johnson to serve at the pleasure of the Board of Legislators, concurrent with his term as County Legislator, as a member of the Jefferson County Industrial Development Agency.

Seconded by Legislator: Steel E. Potter

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 307 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 308**

Appointment to Jury Board

By Legislator: Steel E. Potter

Resolved, That, pursuant to Section 503 of the Judiciary Law, this Board hereby designates Anthony J. Doldo as a member of the County Jury Board for a term to expire December 31, 2026, and be it further

Resolved, That, the designation be filed in writing in the Office of the County Clerk.

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 308 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 309**

Reappointing Members to Soil & Water Conservation District Board of Directors

By Legislator: Philip N. Reed, Sr.

Resolved, Pursuant to Section 7 of the Soil & Water Conservation Districts Law, the following individuals are hereby reappointed to the Soil & Water Conservation District Board for terms to expire as noted:

<u>Name</u>	<u>Term to Expire</u>
Thomas Boxberger, Member At Large	12/31/2027
James A. Nabywaniec	12/31/2026
Daniel R. McBride	12/31/2026

Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 309 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 310**

Approving Appointment/Reappointments to the Sports Fishery Advisory Board

By Legislator: Steel E. Potter

Resolved, That, pursuant to Section 235 of the County Law and Resolution No. 87 of 2008, the following individuals are hereby appointed/re-appointed by the Chairman of this Board to the Sports Fishery Advisory Board for terms to expire December 31, 2027:

Re-Appointments

Ken Carmon	Inland Waters
Larry Rogers	Inland Waters
John Hardy	Lake Ontario
Kevin Legg	St. Lawrence River
Patrick Jareo	County Legislator

New Appointment

Eddy Velazques	Lake Ontario
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Non Voting Member

Corey Fram	Thousand Islands Regional Tourism Development Corp.
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Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 310 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 311**

Approving Appointment to the Thousand Islands Bridge Authority

By Legislator: Frances A. Calarco

Resolved, That, pursuant to Section 577 of the Public Authorities Law, the following reappointment by the Chairman of this Board to the Thousand Islands Bridge Authority for the term indicated, be and is hereby approved:

<u>Name</u>	<u>Term Expiration</u>
Mark Thompson	12/31/2030

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 311 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 312**

Approving Appointment/Reappointments to the Thousand Islands  
Regional Tourism Development Corporation

By Legislator: Steel E. Potter

Resolved, That, pursuant to the Articles of Incorporation for the Thousand Island Regional Tourism Development Corporation, the following reappointments by this Board to the Thousand Island Regional Tourism Development Corporation for terms to expire December 31, 2027 are hereby approved:

Alexandria Bay Representative .....	Ronald Thomson
Jefferson County Administrator .....	Ryan Piche
At Large Representative .....	Peyton Taylor
At Large Representative .....	Mark Prashun

Seconded by Legislator: Phillip N. Reed, Sr.

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 312 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 313**

Reappointing Members to the Watertown-Jefferson County Area Transportation Council

By Legislator: Robert W. Cantwell, III

Whereas, By Resolution No. 202 of 2014 this Board authorized an Amended Agreement with the New York State Department of Transportation and the City of Watertown to form the Watertown-Jefferson County Area Transportation Council (a/k/a Metropolitan Planning Organization {MPO}) and appointed members to the Council, and

Whereas, The initial term of the Amended Agreement is April 1, 2014 – March 31, 2016 and will be automatically renewed every two years, with provisions for amendments, and

Whereas, The Transportation Council is hosted by the NYSDOT, and is comprised of two members each appointed by the City of Watertown and Jefferson County, and three members from NYSDOT, and one member representing the remaining eight local governments within the MPO planning area selected by the MPO.

Now, Therefore, Be It Resolved, That the following members be reappointed to the Watertown-Jefferson County Area Transportation Council for terms to expire as follows:

County Legislator William W. Johnson, December 31, 2026

County Administrator Ryan Piche, December 31, 2027

Seconded by Legislator: Steel E. Potter

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 313 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 314**

Authorizing a Lease with Air Methods Corporation for the Use of the Watertown International  
Airport Air Ambulance Facility

By Legislator: Philip N. Reed, Sr.

Whereas, Air Methods Corporation provides commercial air ambulance services, and

Whereas, By Resolution Nos. 159 of 2012, 168 of 2013, and 73 of 2018, The Board of Legislators authorized lease agreements with Air Methods Corporation for use of a hangar and adjacent land as part of its business activity, and

Whereas, By Resolution No. 196 of 2024, The Board of Legislators authorized a lease agreement with Air Methods Corporation for the newly constructed Air Ambulance Facility through September 30, 2025, and

Whereas, Air Methods is interested in continuing to occupy space in the Air Ambulance Facility, and

Whereas, The proposed lease rates and terms have been negotiated, reviewed, and recommended by the Director of Aviation for approval, and

Now, Therefore, Be It Resolved, That Jefferson County enter into a lease agreement with Air Methods Corporation in the amount of \$5,040 per month for the period October 1, 2025, through September 30, 2026, and \$5,100 for the period of October 1, 2026, through September 30, 2027, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 314 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

---

Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 315**

Authorizing an Agreement with Charter Communications Operating, LLC for a Right of Entry to  
Certain Owned and Obligated Property at Watertown International Airport

By Legislator: Steel E. Potter

Whereas, The Federal Aviation Administration (FAA) operates the Remote Communications Outlet (RCO) at the Watertown International Airport in support of Air Traffic Control, and

Whereas, The FAA is in the process of replacing antiquated copper communications lines with modern fiber-optic and other digital technologies as part of a system-wide modernization effort as part of Department of Transportation's "Brand New Air Traffic Control System Plan," and

Whereas, Telecom providers are phasing out their support for Plain Old Telephone Service (POTS), which operates over copper lines, and

Whereas, The FAA has requested support of the Right of Entry of fiber lines to their leasehold and will bear the costs of such installation, and

Whereas, The proposed Right of Entry from Charter Communications, Inc. DBA Spectrum shall not deprive Jefferson County of rights and powers necessary to fulfill its Federal Obligations under 49 United States Code (U.S.C) subtitle VII, and

Whereas, A review of the Right of Entry was conducted and granting the said Right of Entry to Charter Communications, Inc. will have no adverse effect on aeronautical use of the Airport as appropriate language will be included to reference such aeronautical protections.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to enter into an agreement with Charter Communications, Inc. for Right of Entry access and to execute the documents necessary to complete said Right of Entry, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 315 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 316**

Authorizing an Agreement with McFarland Johnson Inc. to Update the Stormwater Pollution Prevention Plan and the Spill Prevention, Control, and Countermeasures Plan for the Watertown International Airport and Amending the 2025 County Budget in Relation Thereto

By Legislator: Steel E. Potter

Whereas, Section 402 of the Clean Water Act (CWA) provides that stormwater discharges associated with industrial activity from a point source to waters of the United States are unlawful, unless authorized by a National Pollutant Discharge Elimination System (NPDES) permit, and

Whereas, The Environmental Protection Agency has authorized New York Department of Environmental Conservation (NYSDEC) to administer the NPDES permit through State Pollutant Discharge Elimination System (SPDES) Multi-Sector General Permit for Stormwater (MSGP) for Stormwater Discharges Associated with Industrial Activity (GP-0-23-001), and

Whereas, Coverage under a SPDES MSGP is applicable to the Watertown International Airport for the stormwater discharges associated with industrial activity from air transportation facilities and consistent with the Standard Industrial Classification (SIC) code 4581 – Airports, Flying Fields, and Airport Terminal Services and Industrial Sector S – Air Transportation, and

Whereas, The Airport has filed notice of intent with the DEC in 2018 and 2023, and has been assigned NYDEC permit identification number NYR00F713, and

Whereas, Section 311 of the CWA requires that a Spill Prevention, Control, and Countermeasures (SPCC) Plan be completed when a facility has an above-ground oil storage capacity greater than 1,320 gallons, and

Whereas, The existing Airport 2018 SPCC Plan requires updating to incorporate the recent upgrades to the existing fuel tank farm, including the removal of tanks and installation of new tanks, and

Whereas, Several airfield improvements require an update to the Airport's current Stormwater Pollution and Prevention Plan (SWPPP) and Spill Prevention, Control, and Countermeasures (SPCC) Plan, and

Whereas, Airport consultant, McFarland Johnson Inc., has prepared a scope of work to update the SWPPP and SPCC Plan documents at a cost not to exceed \$21,005.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign an Agreement with McFarland Johnson, Inc. for an amount not to exceed \$21,005 for preparing the updated SWPPP and SPCC Plans, including any documents as necessary to carry out the intent of the Resolution, with the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows

**Decrease:**

Expenditure

01561000 04480      Pavement Marking      \$21,005

**Increase:**

Expenditure

01561000 04416      Professional Fees      \$ 21,005

Seconded by Legislator: Robert D. Ferris

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 316 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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***JEFFERSON COUNTY BOARD OF LEGISLATORS***

***Resolution No. 317***

Authorizing an Agreement with Titan Roofing, Inc. for Roof Replacement Project at The Workplace and Amending the 2025 County Budget and Capital Plan

By Legislator: Robert D. Ferris

Whereas, Resolution No. 223 of 2024 authorized the purchase of The Workplace Building, located at 1000 Coffeen Street, and

Whereas, The existing roof of The Workplace has experienced leaking that has damaged internal components and is beyond repair, and

Whereas, Titan Roofing, Inc. has been determined to be the lowest responsible bidder for the project, and

Whereas, While funds were previously budgeted for roof replacement, additional funding is required to support the final bid award.

Now, Therefore, Be It Resolved, That Jefferson County authorizes an agreement with Titan Roofing, Inc. in the amount of \$247,400 for the replacement of the roof at 1000 Coffeen Street, The Workplace, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of the County, including any change orders as recommended by the County Administrator, within the authorized level of appropriations, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$40,000
Transfers		
20900600 95031	Interfund Transfers	\$40,000
01899200 09000	Transfer to Capital Fund	40,000
Expenditure		
20162000 02006	Employment and Training Building	\$40,000

Seconded by Legislator: Corey Y. Grant

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 317 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 318**

Approving Reappointments to the Jefferson County Fire Advisory Board

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to Section 225-a of the County Law and Resolution No. 39 of 2021, the following individuals are hereby reappointed to the Jefferson County Fire Advisory Board, effective January 1, 2026.

<u>Appointee</u>	<u>Representing</u>	<u>Term to Expire</u>
Anthony J. Doldo	Legislator	12/31/2026
Christopher S. Boulio	Legislator	12/31/2026
Steel E. Potter	Legislator	12/31/2026
Barry L. Waite	General Public	12/31/2027
Gerald A. Kostyk	General Public	12/31/2027
Justin A. Taylor	General Public	12/31/2027
William Griffith	General Public	12/31/2027
Jason O'Meara	Fire Service	12/31/2027
Joseph Wargo	Fire Service	12/31/2027
Lawrence A. Girard	Fire Service	12/31/2027
Robert J. Simpson	Fire Service	12/31/2027
Steven Mott	Fire Service	12/31/2027

Seconded by Legislator: Robert D. Ferris

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State of New York    )  
                                  )ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 318 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 319**

Authorizing an Agreement with Barton & Loguidice, D.P.C. for Professional Engineering  
Services Related to County Route 123 and Amending the 2025 County Budget and Capital Plan  
in Relation Thereto

By Legislator: Steel E. Potter

Whereas, Jefferson County has identified a need for a comprehensive engineering evaluation of the pavement and drainage systems of County Route 123 located in the Town of Henderson, and

Whereas, The Town of Henderson is proposing the construction of a new sewer system that will impact the County Route 123 corridor, presenting an opportunity for collaboration on infrastructure improvements, and

Whereas, Barton & Loguidice, D.P.C. has submitted a proposal and a formal Services Agreement to provide the necessary evaluation, study, and reporting services for this project, and

Whereas, The scope of services includes a roadway and drainage evaluation, pavement core sampling, a hydrologic analysis, development of improvement alternatives with cost estimates, and the preparation of a final engineering report, and

Whereas, The total cost for these professional services will be a lump sum fee not to exceed \$38,000.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with Barton & Loguidice, D.P.C. for the aforementioned professional services at a total cost not to exceed \$38,000, subject to the review and approval of the County Attorney as to form and content, be it further

Resolved, That the 2025 County Budget and Capital Plan is hereby amended as follows:

**Increase:**

Fund Balance		
05000000 30599	Appropriated Fund Balance	\$38,000
Transfers		
05995000 09008	Transfer to Capital Roads	\$38,000
20900600 950315	Interfund Transfers Roads	38,000
Expenditure		
20511200 02723	CR 123	\$38,000

Seconded by Legislator: Philip N. Reed, Sr.

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State of New York     )  
                                  )ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 319 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 320**

Authorizing the Chairman of the Board to Execute the Municipal Separate Storm Sewer System Operator Certification Form

By Legislator: Steel E. Potter

Whereas, The United States Environmental Protection Agency (EPA) and the New York State Department of Environmental Conservation (NYSDEC) require municipalities operating a Municipal Separate Storm Sewer System (MS4) within designated urbanized areas to obtain coverage under the SPDES General Permit for Stormwater Discharges from MS4s, and

Whereas, Jefferson County has been designated as an MS4 Operator and is subject to the requirements of the SPDES General Permit, including submission of Annual Reports and Interim Progress Certifications as outlined in Part V of said Permit, and

Whereas, The MS4 Operator Certification Form must be signed by the Ranking Elected Official or Principal Executive Officer of the MS4 Operator in accordance with Part X.J. of the SPDES General Permit, and

Whereas, The Chairman of the Board of Legislators serves as the ranking elected official for Jefferson County and is the appropriate signatory authority for the MS4 Operator Certification Form.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute the MS4 Operator Certification form on behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 320 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 321**

Approving Reappointments to the North Country HOME  
Consortium (NCHC) Administrative Board

By Legislator: Philip N. Reed, Sr.

Whereas, Pursuant to the Cooperative Agreement between Jefferson, Lewis, and St. Lawrence Counties regarding the HOME Investment Partnership Program, each county legislative board appoints three members to the North Country HOME Consortium Administrative Board, and

Whereas, By Resolution No. 167 of 2022, Jefferson County approved appointments to the North Country HOME Consortium Administrative Board.

Now, Therefore, Be It Resolved, That the following member be reappointed for the term as listed:

Bruce Armstrong      5/1/2025 - 4/30/2028

Seconded by Legislator: Robert D. Ferris

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 321 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 322**

Approving Appointments and Reappointment to the Jefferson County Planning Board

By Legislator: Philip N. Reed, Sr.

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individuals are hereby reappointed/appointed to the Jefferson County Planning Board for terms effective January 1, 2026, and to expire as indicated.

New Appointment

Karen Freeman

Joseph E. McLaughlin

Mitchell Robinson

Term to Expire:

12/31/2026

12/31/2028

12/31/2028

Reappointment

Randy Lake

Term to Expire:

12/31/2028

Seconded by Legislator: Robert D. Ferris

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 322 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 323**

Amending the 2025 County Budget in Relation to Recycling and Waste Management Accounts

By Legislator: Robert D. Ferris

Whereas, Several recycling containers owned by Recycling and Waste Management have deteriorated beyond useful life, and

Whereas, A change in contractual amounts for employee uniforms and contracted safety boots have resulted in amounts that exceed appropriations in the 2025 County Budget, and

Whereas, Funds are available within Recycling and Waste Management accounts for transfer.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Decrease:**

Expenditure

15816000 02464	Track Hoe	\$ 9,892
15816000 04113	Equipment Rental	5,000

**Increase:**

Expenditure

15816000 02502	Recycling Containers	\$27,000
15816000 04514	Uniforms & Clothing	5,000

Revenue

15910100 92665	Sale of Equipment	\$ 9,600
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Fund Balance

15000000 30599	Appropriated Fund Balance	\$ 7,508
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Seconded by Legislator: Corey Y. Grant

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 323 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 324**

Amending the 2025 County Budget Relative to Jefferson County Sheriff's Office Accident Reconstruction/Crash Data Management System

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Sheriff's Office Accident Reconstruction/Crash Data Management System is in need of replacement as it is not eligible for upgrade and is beyond its serviceable life, and

Whereas, The replacement of the system was unplanned in the 2025 County Budget, and

Whereas, Funding is available for transfer in the Automotive Equipment budget line.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

**Decrease:**

Expenditure

01311000 02401      Automotive Equipment      \$20,953

**Increase:**

Expenditure

01311000 02100      Equipment      \$20,953

Seconded by Legislator: Steel E. Potter

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 324 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 325**

Appointing and Reappointing Members to the Office for the Aging Advisory Council

By Legislator: Tina M. Bartlett-Bearup

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individuals are hereby appointed/reappointed as members of the Advisory Council of the Jefferson County Office for the Aging to expire as follows:

Member	Term Expires
New Appointments	
Carrie Bernhard	12/31/2028
Reappointments	
Robert Cantwell	12/31/2026
Sheila Barney-Pullus	12/31/2028

Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 325 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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***JEFFERSON COUNTY BOARD OF LEGISLATORS***

***Resolution No. 326***

Amending the 2025 County Budget to Allocate Additional State Aid  
for Community Services Programs

By Legislator: Frances A. Calarco

Whereas, The New York State Office of Mental Health has approved an additional State Aid allocation for a cost of living adjustment effective April 1, 2025, which includes a minimum wage increase and targeted inflationary increase, and

Whereas, The 2025 County Budget needs to be amended to reflect the current funding levels and additional funds.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

**Decrease:**

Expenditure

01432000 04710	Contract Mental Health Program	\$ 69,170
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**Increase:**

Revenue

01431000 93489	State Aid - OMH - Children's Home	\$ 14,431
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01431000 93490	State Aid - Mental Health	61,195
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Expenditure:

01431000 04732	Children's Home - Jeff. Co.	\$ 14,431
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01432000 04702	Thrive – formerly Credo	685
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01432000 04707	CMHC Outpatient	857
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01432000 04708	NRCIL FSS RIV	8,091
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01432000 04711	Carthage Area Hospital	1,164
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01432000 04718	JRC Employment	6,865
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01432000 04721	Mental Health Assn	18,800
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01432000 04728	Samaritan Medical Center	1,788
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01432000 04732	Children's Home - Jeff Co	88,257
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01432000 04735	Veterans Peer Support	3,858
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Seconded by Legislator: Corey Y. Grant

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 326 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 327**

Appointing/Reappointing Members to the Community Services Board

By Legislator: Frances A. Calarco

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individuals are hereby appointed/reappointed as members of the Jefferson County Community Services Board and/or to the designated sub-committee thereof for terms to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
<b>Community Services Board and Sub Committee</b>		
Michelle McElroy	Alcohol & Substance Abuse	12/31/2027
Stephen Kowalick	Alcohol & Substance Abuse	12/31/2027
Molly Smith	PW/DD	12/31/2027
Gabriella Haycock*	PW/DD	12/31/2029
Heather Lupia*	Mental Health	12/31/2029
Jennifer Cross-Hodge*	Mental Health	12/31/2029
<b>Community Services Board Only</b>		
Sarah Delaney-Rowland		12/31/2027
Tina Bartlett-Bearup		12/31/2026
<b>Sub Committee Only</b>		
William R. Fipps (Randy)	Mental Health	12/31/2027
Andrea Carr*	Mental Health	12/31/2029
John Green*	Alcohol & Substance Abuse	12/31/2029
Madaline Toliver*	PW/DD	12/31/2029

\* new appointment

Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 327 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 328**

Authorizing an Agreement with River Hospital for Participation with Low Income Drug Discount Benefits Through Section 340B of the Public Health Services Act

By Legislator: Tina M. Bartlett-Bearup

Whereas, The United States Congress has authorized a discounted prescription drug benefit under the Public Health Services Act, Section 340B, for low income individuals who are not in receipt of Medicare or State Medicaid, and

Whereas, Public and private health care agencies may enroll in said program, however private health care providers must enter into an agreement with a government unit as a condition of eligibility for participation in the program, and

Whereas, Such Agreement requires no commitment on the part of the County other than to verify that the health care agency serves the target patient population, and

Whereas, By Resolution No. 219 of 2025, the Board of Legislators authorized an agreement with Samaritan Medical Center for the purpose of establishing its eligibility for participating in the 340B program, and

Whereas, River Hospital has requested an agreement for the period of October 1, 2025 through September 30, 2027.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute an agreement with River Hospital for a period of October 1, 2025 through September 30, 2027 for the purposes set forth above, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 328 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 329**

Authorizing Agreements for Use of Facilities for Professional Services to the Medical Examiner's Office

By Legislator: Frances A. Calarco

Whereas, It is desirable to have Pathologists/Forensic Pathologists available for backup to support the operation of the Jefferson County Medical Examiner (M.E.) Program while the medical examiner position is vacant, and during those times when the Jefferson County M.E. is out of the area on vacation, on medical leave or other unexpected absences, and in instances involving complicated deaths, and

Whereas, Pathologists/Forensic Pathologists perform autopsies and testing at facilities where they have current privileges, and

Whereas, By Resolution Nos. 241 of 2020 and 282 of 2023, The Board of Legislators authorized agreements with such facilities.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with facilities where Pathologists/Forensic Pathologists perform the professional autopsy and testing services for the period of January 1, 2026 through December 31, 2027 as listed below:

<u>Facility</u>	<u>Charge</u>
Albany Medical Services, Albany NY	Per Fee Schedule
Guthrie Lourdes Hospital, Binghamton NY	\$530

and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements on behalf of Jefferson County subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Karen J. Freeman

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 329 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 330**

Authorizing Agreements for Provision of Autopsy Services for the Medical Examiner's Office

By Legislator: Frances A. Calarco

Whereas, It is desirable to have Pathologists/Forensic Pathologists available for back up to support the operation of the Jefferson County Medical Examiner (M.E.) Program while the medical examiner position is vacant, and during those times when the Jefferson County M.E. is out of the area on vacation, on medical leave or other unexpected absences, and in instances involving complicated deaths, and

Whereas, By Resolution Nos. 240 of 2020, 60 of 2023, and 280 of 2023, The Board of Legislators authorized agreements for such services.

Now, Therefore, Be It Resolved, That Jefferson County enters into agreements with the following providers for a term of January 1, 2026, through December 31, 2027, for services and rates listed below:

<u>Service Provider</u>	<u>Services</u>	<u>Rate</u>	
Riverside Forensic Pathology, PLLC	Record Review	\$ 250	
	External Examination	\$ 600	
	Full Autopsy	\$1,650	
Forensic Medical Services	Full Autopsy	\$1,800	
		<u>2026 Rate</u>	<u>2027 Rate</u>
Paul D. Gosink, M.D.	Record Review	\$ 250	\$ 275
	External Examination	\$1,200	\$1,320
	Full Autopsy	\$2,000	\$2,200

and be it further,

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such agreements on behalf of Jefferson County, subject to the approval by the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 330 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 331**

Authorizing an Agreement with NMS Labs for Toxicology Testing Services

By Legislator: Frances A. Calarco

Whereas, The Jefferson County Public Health Service have established contracts for the provision of forensic toxicology laboratory testing services for toxicology blood, urine and organ analyses to the Jefferson County Medical Examiner Program, and

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with the NMS Labs (National Medical Services) to provide the following toxicology services for the period of January 1, 2026 through December 31, 2026:

- Toxicology Blood - \$308 per test and
- Toxicology Urine, Tissue, Vitreous, Bile Fluid or Gastric Contents per Fee Schedule in effect as of date of Agreement

and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 331 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 332**

Authorizing an Agreement with Carthage Area Hospital for Laboratory Services in Connection with the Public Health Service Diagnostic and Treatment Center

By Legislator: Tina M. Bartlett-Bearup

Whereas, Certain laboratory tests are required in the operation of the Jefferson County Public Health Service Clinics, and

Whereas, By Resolution No. 283 of 2023, the Board of Legislators authorized an agreement with Carthage Area Hospital for the provision of laboratory services to expire on December 31, 2025.

Now, Therefore, Be It Resolved, That Jefferson County renew an agreement with Carthage Area Hospital, which calls for provision of the following laboratory testing services to the Jefferson County Public Health Service at the rates listed below for the period January 1, 2026 through December 31, 2027.

Test	Charge
Gonorrhea Culture	\$30.00 per test
Liver Profile	\$60.00 per test
Hepatitis B Antibody	\$30.00 per test
Sputum Culture – First Morning or Induced	\$30.00 per test
Chlamydia/GC/Trichomoniasis	\$60.00 per test
Culture AFT (mycobacterium)	\$89.22 per test
X-Rays	Per fee schedule
Blood Level Testing – Pediatric/Adult	\$6.00 per test

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Karen J. Freeman

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 332 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 333**

Authorizing an Agreement with the Center for Disease Detection for Laboratory Services in  
Connection with the Public Health Service Diagnostic and Treatment Center

By Legislator: Christopher S. Boulion

Whereas, Certain laboratory tests are required in the operation of the Jefferson County Public  
Health Service Clinics, and

Whereas, By Resolution No. 255 of 2022, the Board of Legislators authorized an agreement with  
Center for Disease Detection for the provision of laboratory services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Center  
for Disease Detection to provide the following laboratory testing services to the Jefferson County  
Public Health Service at the rates listed below for the period January 1, 2026 through December  
31, 2029.

TEST	CHARGE
Amplified CT/GC – Urine	\$ 13.75 per combination
Amplified CT/GC – Vaginal	\$ 13.75 per combination
Amplified CT/GC – Rectal	\$ 18.00 per combination
Amplified CT/GC – Throat	\$ 18.00 per combination
Syphilis Cascade	\$ 6.50 per cascade
HCV RNA Quantitative, PCR	\$137.50 per test
Quantiferon TB Gold	\$104.50 per test
Trichomonas Vaginalis – Urine	\$ 45.00 per test
Trichomonas Vaginalis – Vaginal	\$ 45.00 per test
Monkeypox (Orthopoxvirus) DNA, PCR	\$ 77.00 per test
Culture, Herpes w/o Reflex Typing	\$ 22.00 per test
Culture, Herpes w/Reflex Typing	\$ 31.90 per test
HSV 1 / 2 DNA, Qualitative, PCR	\$ 31.90 per test
HSV IgG, Type 1	\$ 16.00 per test
HSV IgG, Type 2	\$ 15.00 per test
RPR Positive w/Reflex to TP-PA	\$ 10.00 per combination
TP-PA ONLY	\$ 7.50 per test

and, be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such  
agreement on behalf of Jefferson County with the approval of the County Attorney as to form  
and content.

Seconded by Legislator: Frances A. Calarco

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State of New York        )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 333 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 334**

Authorizing an Agreement with Duflo Spray - Chemical, Inc.  
Relative to Aerial Spraying to Mitigate Eastern Equine Encephalitis

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 284 of 2023, the Board of Legislators authorized aerial mosquito spraying to mitigate EEE risk as planned in conjunction with regional and state experts including the New York State Departments of Health and Environmental Conservation, and

Whereas, Duflo Spray - Chemical, Inc. has proposed to continue to provide aerial spraying at the following rates:

YEAR	CHARGE
2026	\$4.15 per acre
2027	\$4.25 per acre

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Duflo Spray – Chemical, Inc. for the purpose stated above for the period for January 1, 2026 through December 31, 2027, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County with the approval by the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 334 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 335**

Accepting Funding and Authorizing an Agreement in Connection With  
Public Health Emergency Preparedness Program

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Jefferson County Public Health Service (JCPHS) has been allocated, \$90,122 for a one (1) year term renewal from the Centers for Disease Control (CDC) and Health Research, Inc. (HRI) of the New York State Department of Health (NYSDOH) for the period of July 1, 2025 through June 30, 2026, to improve its preparedness to address public health emergencies, and

Whereas, Grant funds will be used to improve capacities to respond to public health threats pursuant to guidelines developed by the CDC and NYSDOH, and

Whereas, The Public Health Emergency Preparedness Plan and other improvements will require use of existing personal services authorized in the 2025 Budget, purchase and payment of certain operating expenses, all to be 100% funded by the grant.

Now, Therefore, Be It Resolved, that Jefferson County hereby accepts such funding covering the period of July 1, 2025 through June 30, 2026, contingent on continued state and federal funding, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign any and all documents necessary to accept such funding and to execute a renewal agreement with HRI/NYSDOH, with the approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boullo

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 335 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 336**

Authorizing an Agreement with Samaritan Medical Center for the Provision of  
X-Ray Services In Connection with the Medical Examiner Program

By Legislator: Frances A. Calarco

Whereas, It is necessary for the Medical Examiner Program to have x-ray services available in connection with the medico-legal investigation of deaths.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Samaritan Medical Center for the provision of x-ray reading services to the Medical Examiner Program during the period January 1, 2026 through December 31, 2028, at the New York State Medicaid rates in effect at the time the services are rendered, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boullo

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 336 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 337**

Authorizing an Agreement with BCA Architects & Engineers for Professional Design Services for Office Renovations and Security Upgrades to the Human Services Building and Amending the 2025 County Budget and Capital Plan in Relation Thereto

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Jefferson County Department of Social Services is in need of office renovations to support security upgrades at its facility located at 250 Arsenal Street, Watertown, New York, and

Whereas, Resolution No. 119 of 2025 authorized an agreement with BCA Architects & Engineers to provide professional services related to the Program Phase of the project, which included architectural, HVAC, electrical, plumbing services, hazardous materials survey and report, 3D building scan and existing conditions building model, and project cost estimates, and

Whereas, The Program and simple design phase has now concluded with the development of a satisfactory renovation plan, and

Whereas, The Tentative Capital Plan for 2026 includes plans for a bond to fund various projects for the Human Services Building, including construction for the renovations and security upgrades, and

Whereas, The County has received a proposal from BCA Architects & Engineers for phase II design development, construction documents, bidding/procurement, and construction administration, and

Whereas, The fee for said professional design services is specified as 8% of the estimated construction cost, for a total not to exceed \$252,800.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement with BCA Architects & Engineers for the aforementioned professional services, at a cost not to exceed \$252,800, subject to approval of the County Attorney as to form and content, be it further

Resolved, That the 2025 County Budget and Capital Plan is hereby amended as follows:

**Increase:**

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$252,800
Expenditure		
20162000 02004	Human Services Building	\$252,800

Seconded by Legislator: Robert W. Cantwell, III

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 337 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 338**

Reappointing/Appointing Members to the Emergency Medical Services (EMS) Advisory Board

By Legislator: Tina M. Bartlett-Bearup

Resolved, That the following individuals be and are hereby reappointed/appointed as members of the Emergency Medical Services (EMS) Advisory Board for terms to expire as indicated below:

Members	Term to Expire
Re-Appointments:	
Jeremy Tripp	12/31/2027
Lance Ronas	12/31/2027
Ruben Pruitt	12/31/2027
Robert Vancoughnet	12/31/2027
Robert W. Cantwell, III	12/31/2026
Thomas Zecher	12/31/2027
New Appointments:	
Kollin Hardy	12/31/2027
Brian Newel	12/31/2027
Sophia Devito	12/31/2027
Niklas Brazie	12/31/2027
Amanda Henry	12/31/2027
Deborah Singleton	12/31/2027

Seconded by Legislator: Christopher S. Boullo

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 338 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 339**

Reappointing/Appointing Members to Jefferson County Public Health Service  
Health Services Advisory Board

By Legislator: Karen J. Freeman

Resolved, That the following individuals be and are hereby reappointed/appointed as members of the Jefferson County Health Services Advisory Board for a term to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
Re-Appointments:	
Denise K. Young	12/31/2028
Donna Grant	12/31/2028
Marylene Duah	12/31/2028
Richard A. Duvall	12/31/2028
New Appointment:	
Jean A. Bilow	12/31/2028

Seconded by Legislator: Corey Y. Grant

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 339 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. 340**

Reappointing/Appointing Members to Jefferson County Public Health Service  
Professional Advisory Committee

By Legislator: Robert W. Cantwell, III

Resolved, That the following individuals are hereby reappointed/appointed as members of the Professional Advisory Committee for terms to expire as indicated below:

<u>Member</u>	<u>Term to Expire</u>
Reappointments:	
Margaret L. Bootie	12/31/2028
Mary Downey	12/31/2028
Stephen T. Grybowski	12/31/2028
Tina M. Bartlett-Bearup	12/31/2026
New Appointments:	
Heather Villareal	12/31/2028
Kathleen R. Zeltmann	12/31/2028
Lynne Young	12/31/2028

Seconded by Legislator: Christopher S. Boullo

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 340 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 2025 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. 341**

Reappointing Members to Community Action Planning Council

By Legislator: Corey Y. Grant

Resolved, That, pursuant to the by-laws of the Community Action Planning Council of Jefferson County, the following individuals are hereby reappointed to the Board of Directors of said Council for terms to expire December 31, 2026.

Anthony J. Doldo  
Michael A. Montigelli  
Tina M. Bartlett-Bearup

Seconded by Legislator: Christopher S Bouilio

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State of New York    )  
                                  ) ss:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 341 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 12th day of November, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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